



Chetco Library <chetcolibrary@gmail.com>

Library repairs

7 messages

rich turi <turit@frontier.com>

Wed, Jul 29, 2015 at 11:55 AM

To: Susana Fernandez <chetcolibrary@gmail.com>

Hi Susana:

Attached are the meeting notes I sent you a couple of weeks ago. Again, my concern is how late we are in the year in regards to getting an exterior repairs project completed before winter sets in. I conducted a "survey" of contractors who might be willing to bid a project such as this. Their response was ... "you're kidding, right?" Everyone is really busy right now. Assuming we even get any bids, there's a good chance that they might be very high.

Take a look at my notes, particularly my suggestions for "dividing-up" the project, and please review with the Board. I'd be happy to come down to talk with them again. I need to come down again anyways to simply confirm the work I've put together.

I look forward to hearing back from you. In the meantime, please confirm that you got this email.

Rich

↳ **1510 Meeting Notes 7-15-15.doc**
39K

Chetco Library <chetcolibrary@gmail.com>

Wed, Jul 29, 2015 at 12:08 PM

To: rich turi <turit@frontier.com>

Hi Rich --

Got your email. Will forward it on to the board and see what they have to say.

Susana

[Quoted text hidden]

Chetco Library <chetcolibrary@gmail.com>

Wed, Jul 29, 2015 at 12:09 PM

To: "Watkins, Stuart" <stu_watkins@charter.net>, "Allen, Evelyn" <mevelyn@charter.net>, Craig & Sherry <cfriar@charter.net>, Vi <viluv1@frontier.com>, "Piper, Pat" <patpiper@charter.net>

[Quoted text hidden]

rich turi <turit@frontier.com>

Wed, Jul 29, 2015 at 1:01 PM

To: Chetco Library <chetcolibrary@gmail.com>



July 16, 2015

Chetco Community Public Library

- Exterior Repairs Project

Brookings, Oregon

Project No. 1510

MEETING NOTES

Date & Time: July 15, 2015 9:00 am

Location: Main Library

Attending: Susana, Craig, Stuart, Rich

DISCUSSION:

A. Repairs Project

1. Susana handed Rich a list of "items" the Board wished to have addressed on the building. The list contains 8 items.
2. After reviewing the items, the 4 of us walked around to review the specific areas of concern. Rich made notes of the disrepair that was observed and a general consensus regarding the scope of work to be undertaken was reached.
3. Rich said he would contact a window supplier and try to find out why the South-side windows failed in the manner they did.
4. Susana said that Board likes the carpet tiles used in the entry of the local Fred Meyer. Susana said she would get the Fred Meyer contact information to Rich so he can try to find out what the material is.
5. The Board would like to have this work completed this year.

B. Future Expansion Project

1. Discussed the possibility of the library expanding and/or remodeling to address "growing pains" and operational issues. Issues include:
 - a. Possibly "closing-off" the children's area for better acoustics.
 - b. Increasing the book capacity of the Y.A. area and creating more of a dedicated space for this area.
 - c. Addressing a need for more capacity within certain collections.
2. Susana said she would meet with staff to discuss a "needs assessment" in more detail.

C. Things to think about

1. In an effort to save some money, as well as to help get this project completed before the winter sets-in, it might be wise to reconsider its organization. The Board should consider the following:
2. Project No. 1 - Exterior Repairs Project:
 - a. Only include (from Susana's letter) items 2,3,4,7 & 8. These are all truly "exterior repairs" and would involve the same sort of trades.
 - b. Item 5 (bike rack) could be purchased by the Board directly, and be installed by the contractor from above (if installation is actually necessary).
3. Project No. 2 – Interior Floor Repairs
 - a. Item no. 1 is an interior flooring job and involves different tradesmen than the work described above. This is a project that could be contracted directly with a flooring company, avoiding the mark-up of a general contractor. Its also a project that could easily be undertaken in the winter. This would give us some time to explore flooring possibilities, and decide how far to go with it (i.e. around the Service Desk?)
4. Project No. 3 – Annex Door
 - a. Item No. 6 (door at Annex) is "off-site" and could be handled by a separate small local contractor at "non-prevailing wage rates". I'd be happy to do a little drawing for you, and specify a proper door.
 - b. But, if you'd like, it could certainly be a part of the large Exterior Repairs project.
5. Please just consider the above as "food for thought", and let me know what you and the Board would like to do.

D. In the meantime

1. I will start getting the drawings and specs for the exterior work prepared.
2. I can send a picture of the Fred Meyer flooring to my "carpet person" to see if he can identify it.
3. Susana: Please send me the Fred Meyer contact info.

Prepared by:

Rich Turi, Architect

Cc: Susana (via email)